

PRASAR BHARATI  
India's Public Service Broadcaster  
Directorate General: All India Radio

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D-14017/01/2018-GA/67

New Delhi, dated: 21 .10.2019

To.

M/s-----  
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Subject:- Tendar for Annual Contract of repair/renovation of office furniture and other furniture related items.

Sir,

I am directed to invite sealed offers from the reputed firms for Annual Contract of repair/renovation of office furniture and other furniture related items.

2. The sealed Tender, along with Earnest Money Deposit of Rs. 16000/- in the form of Account Payee demand draft, FDR, Banker's cheque or Bank Gurantee from any of the commercial banks in an acceptable form drawn in favour of "PB, BCI, DG:AIR, New Delhi" should be addressed to DDA (GA) Room No. 218, 2<sup>nd</sup> Floor Akashwani Bhwan, Parliament Street, New Delhi -110001. The tenders should be dropped in the Tender Box kept in that room, positively before 3.00P.M. on 14.11.2019. The Tenderer registered with the Central Purchase Organization and /or National small Industries Corporation are exempted from Bid Security. The Tenderer will not be allowed to drop the tender in the tender box after the due date and time. Tenders can also be sent by registered post at the aforesaid address so as to reach this Directorate General by the scheduled date/ time

3. The tenders will be opened by this office on 14.11.2019 at 4.00PM in the presence of representatives of the participating tenderers who may be willing to be present at the time of opening of tenders. Such persons should reach before 4.00PM on that day and bring the authority letters from the tenderers concerned on their letter head. The authority letter should also contain signature of the authorized representative, duly attested by the authorized signatory for the Tenderers.

4. The terms and conditions attached to this LTE are given in Annexure-I.

5. The text of this Limited Tender Inquiry alongwith Annexures, is also available at the official website of DG: AIR i.e. <http://www.allindiaradio.org>.



(Ramesh Kumar Negi)  
Dy. Director Admn (GA)  
Room No.218

**Terms and Conditions**

1. The contract awarded will be initially for a period of one year and shall be extendable by one year at a time, by mutual consent. However, the total period of contract shall not exceed three years.
2. The successful bidder has to submit Rs. 40,000/- (Rupees Fourty Thousand only) as a security deposit-Cum-Performance Security in the form of a DD/Banker cheque drawn in favor of PB (BCI) DG:AIR, New Delhi within one week of the award of Contract.
3. The contractor shall carry out the work assigned by Section Officer, GA Section only.
4. The contractor should deploy one person in the premises of Akashvani Bhawan for attending day to day complaints. The carpenter should report at 10.00 AM and should be in premises of DG:AIR till 6.00 PM daily.
5. The contractor shall carry out the repair and renovation work in the premises of Akashvani Bhawan as far as possible. Only in the event of non-possibility of carrying out a particular repair or renovation work within the premises of DG:AIR, the concerned furniture or other items shall be allowed to be taken out of the premises of Akashvani Bhawan for the required repair or renovation work with written authority of Section officer, GA Section.
6. The contractor shall use only good quality material. Particularly ISI marked/ branded material for repair/renovation of office furniture & other related items etc.
7. The said security deposit -cum- performance security shall be liable to be forfeited in the event of any deficiency in the service on the part of the contractor.
8. DG:AIR shall have the right to terminate the contract at any time before its scheduled expiry without assigning any reason whatsoever, to contractor.
9. In case of any dispute regarding this contract, the decision of the Director General, All India Radio or any other Officer authorized by him shall be final.
10. The payment shall be made to the contractor on monthly basis after satisfactory completion of work.
11. As regards the repair/renovation of any other item not listed in Annexure-'B', the contractor shall submit an estimate and take up the work on approval of competent authority conveyed by Section Officer, GA section.
12. GST/TDS/Levies and other local taxes shall be deducted from the contractor's bills as per the Government orders.

  
21/10/19

S. No.	Description	Unit	Rates(in Rs.)
<b>(A) Steel Chair</b>			
1	Replacement of Wooden Seat	Each	
2	Replacement of Wooden Back	Each	
3	Replacement of Wooden Arms	Each	
4	Minor repair of Steel chair	Each	
5	Painting of Steel chair	Each	
6	Re-caning of Office chair	Per back	
7	Re-caning of Office chair	Per Seat	
<b>(B) Steel tables</b>			
1	Replacement of complete locking systems	Each	
2	Repair of locking system	Each	
3	Replacement of Lock	Each	
4	Adjustment of Drawer	Each	
5	Minor repair of table	Each	
6	Providing of Key	Each	
7	Opening of Drawer	Each	
8	Repair of Lock	Each	
9	P/F of New Drawer (with 3 Drawers)	Each	
10	P/F of New Drawer	Each	
11	P/F of Sunmica Top	Per Sq. ft.	
12	Major repair of Table including welding	Each	
13	Replacement of Handle	Each	
14	P/F of pre-laminated tops (18mm thick rubber bading)	Per Sq.ft.	
15	P/F of Legs of 25 mm Sq. Pipe	Per ft.	
<b>(C) Steel Almirah</b>			
S. No	Description	Unit	Rates
1	Replacement of Lock	Each	
2	Replacement of Handle	Each	
3	Repair of Locking System	Each	
4	Minor repair	Each	
5	Adjustment of Shelves	Each	
6	Providing of Key	Each	
7	Opening of Almirah	Each	
8	Repair of Lock	Each	
9	P/F of New Legs(base)	Each	
10	P/F of new bush	Each	
11	Repairing of Door	Each	
12	P/F of New Shelves	Each	
13	P/F of New Locking Systems	Each	
14	Repair of Leg with welding etc.	Each	

21/10/18

<b>(D) Steel Filing Cabinet</b>			
1	Replacement of Lock	Each	
2	Replacement of Handle	Each	
3	Repairing of cabinet	Each	
4	Overhauling & Greasing	Each	
5	Steel Ball	Each	
6	Repairing of Locking Systems	Each	
7	Providing of Key	Each	
8	Opening of Filing Cabinet	Each	
9	Repair of Lock	Each	
10	Adjustment of Drawer	Each	
11	P/F of New Channel		
12	P/F of Push Button	Each	
<b>(E) Steel Revolving Chairs</b>			
1	Repair of Revolving Chair	Each	
2	Replacement of Wheel	Each	
3	Overhauling & Greasing	Each	
4	Providing of Base	Each	
5	Painting of revolving Chair	Each	
6	Welding	Per Point	
7	P/F of Caster Bush with welding	Each	
8	P/F of PU(Plastic) Arms	Each	
9	P/F of new Revolving System	Each	
10	P/F of Rubber flaps(any size)	Each	
11	P/F of Wheel(Godrej type, Jenson)	Each	
12	Re-caning of Seat Revolving Chair	Each	
13	Re-caning of back of revolving Chair	Each	
14	P/F of Hydraulic Cylinder	Each	
<b>(F) Spray Painting of Steel Furniture</b>			
S. No	Description	Unit	Rates(in Rs.)
1	Steel Almirah(Big Size)	Each	
2	Steel Almirah(Small Size)	Each	
3	Steel Table(Officer)	Each	
4	Steel Table(Assistant)	Each	
5	Steel File Tray	Each	
6	Steel Filing Cabinet	Each	
7	Side Rack(Big)	Each	
8	Side Rack (Small)	Each	
9	Steel Book Case	Each	
<b>(G) Steel Book Case</b>			
1	P/F of Lock	Each	
2	P/F of Handle	Each	
3	P/F of Glass Panes	Each	
4	Providing of Key	Each	
5	Opening of Book Case	Each	
6	Repair of Lock	Each	
7	Repair of Locking System	Each	


  
 21/10/19

**(H) Spirit Polish of Wooden Furniture**

1	Office Table/Secretary Table	Each	
2	Clerk Table	Each	
3	Assistant Table	Each	
4	Office Chair	Each	
5	Partition Screen	Each	
6	Side Rack	Each	
7	Centre Table	Each	
8	Almirah(Big)	Each	
9	Almirah(Small)	Each	
10	Mirror Stand	Each	
11	Stool	Each	
12	Conference Table	Each	
13	Book Shelf	Each	
14	Notice Board	Each	
15	Card Cabinet	Each	
16	Pelmet	Per ft.	
17	Sofa	Per Seat	
18	Lacquer Polish on any surface	Per Sq.ft.	

**(I) Repair of Wooden Furniture etc.**

No.	Description	Unit	Rates (in Rs.)
1	Minor Repair of Chairs	Each	
2	Minor Repair of Table	Each	
3	Minor Repair of Screen	Each	
4	Minor Repair of Almirah	Each	
5	P/F of Ply in Table Drawers	Each	
6	P/F of Arm to Chairs	Each	
7	P/F of Sunmica on Wooden Table	Per Sq.ft.	
8	Minor Repair of any other items	Each	
9	P/F of New Drawer	Each	
10	Major Repair of Chair	Each	
11	Major Repair of Table	Each	
12	Major Repair of Almirah	Each	
13	Major Repair of Rack	Each	
14	Major Repair of Screen	Each	
15	P/F of Table Legs	Each	
16	P/F of Ply(Commercial)	Per Sq.ft.	
17	P/F of Lock to Wooden Table	Each	
18	P/F of KundaChapka	Each	
19	Repair of Drawer of Wooden Table	Each	
20	P/F of Wooden Board(19mm Commercial)	Per Sq.ft.	
21	P/F of Aluminium Sheet	Per Sq. ft.	
22	P/F of Wooden Bracket	Each	
23	P/F of Curtain Rod/Channel(Aluminium)	Per ft.	
24	P/F of 19 mm Teak Board	Per Sq.ft.	
25	P/F of Teak Ply	Per Sq.ft.	
26	P.F of Wooden Pieces of suitable size for repair work	Per ft.	
27	P/F of multipurpose Godrej Lock	Each	
28	P/F of multipurpose ordinary Lock	Each	
29	P/F of Wall Catcher	Each	
30	P/F of Fancy Knobs/Handles	Each	

21/11/11

31	P/F of Wooden Beading/Moulding	Per ft.	
32	P/F of Piano Hinges	Each	
33	P/F of Sofa Legs	Each	
34	P/F of Sofa Armrest	Each	
35	P/F of 12 mm Pre-laminated Board	Per Sq.ft.	
36	P/F of New Channel	Each	
37	Repair of Keyboard Channel	Each	
38	Repair of Wooden Frame of Sofa set by providing wood etc.	Per seat	
39	Repair of Wooden Frame of Sofa set by providing wood etc.	Per back	

**(J) Renovation of Sofa sets & Chairs- Replacement of Upholstery**

S. No.	Description	Unit	Rates(in Rs.)
1	Sofa	Per seat	
2	Sofa	Per back	
3	Executive Chair(High Back)	Per seat	
4	Executive Chair(High Back)	Per back	
5	Executive Chair(Low Back)	Per Back	
6	Executive Chair(Low Back)	Per seat	
7	Visitor's Chair	Per seat	
8	Visitor's Chair	Per back	
9	Settee	Per seat	
10	Loose cushion for sofa with cover(18"x18")		
11	High Quality Handloom/Velvet Upholstery for senior Officers	Per meter	

**(K) Renovation of Sofa Sets & Chairs- Replacement of Cushions(ISI marked only)**

1	Sofa	Per seat	
2	Sofa	Per back	
3	Executive Chair (High Back)	Per seat	
4	Executive Chair (High Back)	Per back	
5	Executive Chair (Low Back)	Per seat	
6	Executive Chair (Low Back)	Per back	
7	Visitor's Chair	Per seat	
8	Visitor's Chair	Per back	

**(L) Miscellaneous Items**

1	Cloth of Curtain	Per Meter	
2	Steaching of Curtain	Per Pannel	
3	Ring of Curtain (Plastic)	Per Packet (100 pcs)	
4	Aluminium Road (Hanging of Curtain)	Per Sq. ft.	
5	Table Glass (6 mm)	Per Sq. ft.	
6	Table Glass (8 mm)	Per Sq. ft.	
7	Table Glass (10 mm)	Per Sq. ft.	
8	Table Glass (12 mm)	Per Sq. ft.	
9	Cutting and Grading (Table Glass)	Per Sq. ft.	
10	Wiremesh	Per Sq. ft.	
11	Doormat	Per Sq. ft.	
12	Looking Glass	Per Sq. ft.	
13	Wooden Beading	RFT	
14	Refixing of LCD on wall	Each	
15	LCD Set-up-box stand	Each	

21/10/15