

**AKASH BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
AKASHVANI :: NAGPUR**

No.NGP-5(1)2019-20/Computer/ 1700

Dated : 19.12.2019

Notice Board,
AIR,
Nagpur

20 DEC 2019

Subject : Enquiry for Non-comprehensive Annual Maintenance Contract of Computers, Laptop & Printers at All India Radio, Nagpur.

This office is interested in carrying out non-comprehensive Annual Maintenance Contract of Computers & Printers installed at various installations of All India Radio, Nagpur viz. High Power Transmitter, Bhilgaon, Kamptee Road, Nagpur, FM Transmitter, Doordarshan Kendra Premises, Seminary Hills, Nagpur and AIR, Civil Lines, Nagpur detailed as below. Your firm's quotations as per the terms and condition as given below may be submitted as per date & time indicated below:-

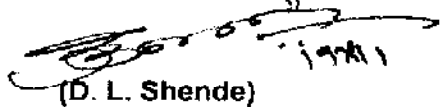
Sr. No.	Place of work	Total quantity	Remarks
01	Computers	49 Nos.	Rate may be quoted per unit for Non-comprehensive Annual Maintenance Contract
02	Laser Printer	35 No.	
03	Inkjet printer	05 Nos.	
04	Laptop	05 Nos.	

TERMS AND CONDITIONS:-

- 1) a) The rates quoted should be per Unit basis as above. Quotation should be with all specification. Quotation without details, as required, will be summarily rejected.
b) **GST and other charges** should be mentioned separately.
- 2) The quotation should be sent in a sealed cover, addressed to The Dy. Director General (Engg), All India Radio, Civil lines, Nagpur-440001, so as to reach on or before **30.12.2019** up to **3.00 P.M.** The cover should be super scribed with the following information.
 - i) Subject to which enquiry relates.
 - ii) Enquiry number and date of opening of quotations.
- 3) The quotation will be opened in this office at **4.00 P.M.** on **30.12.2019** in presence of such renderers or their authorized agents, as may be choose to be present.
- 4) Quotations not properly super scribed and/ or not confirming to our terms & conditions are likely to be rejected.
- 5) The quotations submitted should remain valid for acceptance for a period of Six month from the date of opening & Maintenance Contract will be valid for one year, or until further order.
- 6) **TERMS OF PAYMENT:-** A quarterly bill in duplicate duly Pre-Receipted, addressed to this office along with certificate of the Stationary Clerk that work done satisfactorily Should be submitted to this office for payment by cheque.

Cntd.....2/-

- 7) This office reserve as the right to increase or decrease the quantity actually ordered or to Summarily reject all quotation.
- 8) All India Radio, Nagpur, are secured restricted places and entry to those places is by valid passes only your service personnel are therefore, required to obtain security passes from this office before entering the premises and shall work in the presence of one staff member of this office.
- 9) The service personnel must take all the safety precautions while carrying out the maintenance.
- 10) The maintenance should be carried out professionally and meticulously. All the repairing/maintenance work carried out should be reported through service reports.
- 13) Payment will be made on quarterly basis after completion of particular quarter.
- 14) Bill in duplicate duly pre-receipted for the above work after completion of particular quarter, is to be submitted to office for payment.
- 15) At least once in every month all the computers, printers and laptop should be inspected and remarks in this regard should be submitted.
- 16) The contract can be terminated any time by AIR, without assigning any reasons. In such case, the proportionate payment will be made to the contractor.
- 17) Quotations which do not fulfilled all or any of the conditions or are incomplete in any respect are liable to be summarily rejected.
- 18) Canvassing in connection with quotations strictly prohibited and quotations submitted by the firms/ Contractors who resort to canvassing will be liable to rejection.
- 19) A proof of current AMC for not less than 50 computers awarded to your firm from any reputed organization/Government Office may be enclosed with the quotation.


(D. L. Shende)
Administrative Officer
for Dy. Director General (Engineering)