



**Prasar Bharati  
(India's Public Service Broadcaster)  
Prasar Bharati Secretariat  
Prasar Bharati House  
Copernicus Marg, New Delhi**

No. Misc-1001/3/2019-PPC

Dated: 27-Aug, 2019

Subject: Filling up of the post of Stenographer Grade.II, Group 'C', Non-Gazetted (ministerial) in Pay Matrix Level -6 (Rs.35400-112400) of 7<sup>th</sup> CPC (Corresponding to pre-revised PB-1 alongwith Grade Pay Rs. 4200/-) in Photo Division at New Delhi (Hqrs) on transfer on deputation basis

Please find enclosed herewith a Vacancy circular bearing No. M-26011/2/2019-Press dated 19.08.2019 issued by Ministry of Information & Broadcasting on the above mentioned subject.

2. MIB intends to fill up the post of Stenographer Gr.II Group 'C', Non Gazetted in Pay Matrix Level-6 (Rs. 35400-112400) of 7<sup>th</sup> CPC )corresponding to pre-revised PB-1 alongwith Grade Pay Rs. 4200/-) in Photo Division at New Delhi (Hqrs) on transfer on deputation basis. The last date of receipt of application is 30 days from the date of issue of the Advertisement.

3. Accordingly, the Directorates are requested to widely circulate the vacancy amongst the employees.

Encl: As stated above

  
27/8/19  
(Alok Kumar Sharma)  
Dy. Director (Pers.)

To

i. ADG (Admn)  
DG:AIR  
Akashwani Bhawan  
New Delhi

ii. ADG (Admn)  
DG: Doordarshan  
Doordarshan Bhawan  
New Delhi

iii. Direcot (T), PBS- with a request to upload the communication in PB Website

**Government of India**

सूचना एवं प्रसारण मंत्रालय

**Ministry of Information & Broadcasting**

ए विंग, शास्त्री भवन, नई दिल्ली-110001

**'A' Wing, Shastri Bhawan, New Delhi-110001**

**प्रेस अनुभाग (Press Section)**

Dated the 19<sup>TH</sup> August, 2019

**C I R C U L A R**

**Subject :** Filling up of the post of Stenographer Gr. II, Group 'C', Non-Gazetted Ministerial) in Pay Matrix Level -6 (Rs.35400-112400) of 7<sup>th</sup> CPC (corresponding to Pre-revised PB- 1 along with Grade Pay Rs. 4200/-) in Photo Division at New Delhi (hqrs.) on transfer on deputation basis.

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It is proposed to fill up the post of **Stenographer Gr. II**, Group 'C', Non-Gazetted in Pay Matrix Level -6 (Rs.35400-112400) of 7<sup>th</sup> CPC (corresponding to Pre-revised PB- 1 along with Grade Pay Rs. 4200/-) in Photo Division at New Delhi (Hqtrs.) on transfer on deputation basis immediately. The terms and conditions for the appointment to the post of Stenographer Grade II are mentioned in Annexure- I.

2. The period of deputation will be for three years which can be curtailed or extended at the discretion of the appointing authority. The maximum age limit for appointment on transfer on deputation basis shall not exceed 56 years as on closing date of application. The pay and allowances of the officers selected will be regulated in accordance with the Department of Personnel & Training O.M, No.6/8/2009-Estt.(Pay- II) dated 17.06.2010 as amended from time to time.

3. The requirements of qualification/eligibility for applying for the above post are as under:

***"Transfer on deputation from Stenographers (Grade II) in the Ministry of I&B or its Media Units or from amongst Stenographer Grade III (Non-CSCS) in the Media Units of Ministry of I&B with at least 5 years regular service in the grade ( Period of deputation ordinarily not exceeding 3 years)."***

4. It is, therefore, requested that the vacancy may be circulated amongst the employees in the Ministry of Information & Broadcasting and its Media Units. The applications in the prescribed form (Annexure-II) of the suitable employees who are eligible and willing may be forwarded <sup>directly</sup> along with photocopies of the ACRs/APARs of the applicants for the last five years i.e. up to 2018-19 duly attested by Class-I Officer, vigilance clearance certificate, integrity certificate and certificate that no major or minor penalty has been imposed on him / her during the last 10 years to the **"Joint Director, 703, 7<sup>th</sup> Floor, Photo Division, Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi - 110 003"** within **30 days** from the date of issue of this advertisement.



ADG(HR)

(M) 23/8/19

DD (Press)

23/8  
A D Upy

23/8/19  
Ms Rajshree  
ms Sanjay

5. Applications received after the due date or incomplete in any respect shall not be considered.

6. While forwarding the applications, departments concerned may ensure that the candidate fulfills all the eligibility criteria for the post and may certify that the particulars furnished by the officer are correct.

*Prem Chand*

(PREM CHAND)

Under Secretary to the Govt. of India  
Tele: 2338 57 95

To

1. All Sections of Ministry of Information & Broadcasting.
2. All Media Units of Ministry of Information & Broadcasting.

Copy for information and necessary action to

Joint Director, Photo Division, Soचना Bhawan, CGO Complex, Lodhi Road,  
New Delhi - 110 003

1	Name of the Post	Stenographer Gr. II, General Central Service, Group 'C', Non-Gazetted, Ministerial
2.	Number of post	One
3.	Pay matrix of the post	PML-6 (Rs.35400-112400)
4.	Ministry/ department	Photo Division, Press Information Bureau, Ministry of I&B
5.	Eligibility Conditions	Transfer on deputation from Stenographers (Grade II) in the Ministry of I&B or its Media Units or from amongst Stenographer Grade III (Non-CSCS) in the Media Units of Ministry of I&B with at least 5 years regular service in the grade ( Period of deputation ordinarily not exceeding 3 years).

1	(a) Name of the Applicant and (b) Address in block letters.	(a) (b)			
2	Date of Birth (in Christian era)				
3	Date of Retirement				
4	Educational Qualification				
5.	(a) Scale of pay of present post held and (b) Date of regular appointment	(a) (b)			
6.	Post on which permanent				
7.	Experience				
8.	Date of return from ex-cadre post held, if any				
9.	Details of experience in the subject field of selection, if any				
10.	Whether belongs to SC/ST please mention.				
11. Details of service:					
Office/ Institute/ Org. & Post held	From	To	Scale of Pay & Basic pay	Nature of appointment i.e. regular or ad-hoc	Nature of duties performed
1	2	3	4	5	6
Designation and office address of the appointing authority					
Whether any penalty imposed during the last 10 years					
Remarks					

Place:

Date:

\_\_\_\_\_  
Signature of applicant

Office/ Postal Address \_\_\_\_\_

\_\_\_\_\_  
Telephone No. \_\_\_\_\_

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(For Office use only)

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/ HEAD OF OFFICE/ FORWARDING AUTHORITY (to be signed by Under Secretary/ Deputy Director or equivalent or above)

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- i) Certified that the particulars furnished by Shri/Smt./Ms \_\_\_\_\_ are correct and the applicant possesses educational and experience required for the post applied for.
- ii) It is certified that no vigilance/disciplinary proceedings are either pending or contemplated against the applicant. Also it is certified that no penalty (major/minor) has been imposed on the applicant during the last 10 years.
- iii) Integrity of the officer is also certified.
- iv) The up-to-date CR Dossier of the officer is enclosed herewith.

Place:

Date

Signature

Name, Designation and Telephone No.