File No.D-13023/02/2020-21/GA-I

Prasar Bharati (India's Public Service Broadcaster) Prasar Bharati Secretariat Prasar Bharati House : Copernicus Marg, Mandi House: New Delhi – 110001

File No. D-13023/02/2020-21/GA e-12026 Dated : 07 .09.2020

Office Memorandum

Subject: Preventive measures to be taken to contain the spread of Coronavirus (COVID-19) regarding.

It has been observed in a recent case of COVID positive person, a letter has been issued by the concerned Wing/Section of Prasar Bharati Secretariat to Administration Section along with copies to various other offices. It also includes names of various persons at Section level declaring for self quarantine and work from home during quarantine period.

2. Exaggerated/ panic messages regarding COVID-19 positive case have also been circulated on social media groups, which have created unnecessary panic among the staff.

3. This unwarranted action as discussed above has been viewed very seriously by the Competent Authority. All the Officers/Officials of this Secretariat are advised to refrain from handling of COVID-19 cases separately at Section level.

4. Any such case should immediately be informed to Administration Section, PBS of Prasar Bharati Secretariat only. Thereafter it will be the Administration Section of this Secretariat which will issue the order/ circular regarding information and precautionary measures as per protocol issued by DoPT/MHA & MoH&FW.

The above may be noted for strict compliance.

This issues with the approval of Competent Authority.

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(Rajesh Kumar Vashishtha) Director (Admin.) To,

1.All ADGs/DDGs, PBS

2. All Director/Dy. Director/AD, PBS

3. AE(GA-I)/AE(GA-II)/ Pex, PBS

4. Notice Board, PBS

5. DDG(T) for circulation in e-office.

Copy to:

- 1. Principal DG : NSD, DG : AIR, DG : DDn, DG: DD News.
- 2. PS to E-in-C(Broadcast Operations), PB
- 3. O/o ADG(R&D)(CES) New Delhi.

4. NABM, Delhi

5. All HOO/HOD

6. CVO, Prasar Bharati

Copy for information to :

1. Staff Officer to CEO, PB

2. PS to Member(F), PB

3. PS to E-in-C(SI&CS), PB