

Administration Section (PAO)
O/o Addl. Director General (B&A)
Prasar Bharati Secretariat
Room No. 604, Tower C,
Copernicus Marg, New Delhi - 110001
Email-pbadmnao15@gmail.com
Phone No. 23118459

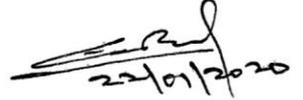
No. PB-9(13)(1)/2019-Admn/Circular/1272-1285 **Dated: January 22, 2020**

OFFICE MEMORANDUM

Subject: - Timely submission of salary bills through PFMS (EIS Module) to PAO/CDDO – reg.

Please find enclosed herewith a copy of OM No. Pr.AO/B&A/I&B/PFMS (CSS)/2019-20/2079 dated 13th January, 2020 received from O/o CCA, Pr. Accounts Office, M/o I&B, New Delhi along with OM No. 3(2)(2)/29/2019/TA-II/16 dated 08th January, 2019 received from O/o CGA, Ministry of Finance, Department of Expenditure, New Delhi on the subject captioned above for information and necessary action at your end.

Encl: - As above.



(S.S. Negi)

Sr. Accounts Officer (Admn.)

To,

- 1. The Addl. Director General (E), (NZ) New Delhi/ (WZ) Mumbai/ (SZ) Chennai/ (EZ) Kolkata/ (NEZ) Guwahati with the request to issue similar directions to DDOs under your payment control.**
- ✓ 2. The DDG (Tech), Prasar Bharati Sectt., New Delhi with the request to upload the enclosed Office Memorandums on Prasar Bharati Website.**
- 3. The Dy. Director, (Admn.), All India Radio/Doordarshan, New Delhi with the request to issue similar directions to DDOs under your payment control.**
- 4. The Pay & Accounts Officer, PAO-All India Radio, New Delhi/Mumbai/Chennai/Kolkata.**
- 5. The Pay & Accounts Officer, PAO-Doordarshan, New Delhi/Guwahati.**

127-23 office
16/1/20

No. Pr.AO/B&A/I&B/PFMS (CSS)/2019-20/ 2079

AE
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Government of India
Ministry of Information and Broadcasting
O/o Chief Controller of Accounts
Principal Accounts Office
Budget and Accounts Section
7th Floor, A- Wing, Shastri Bhawan, New Delhi – 110001

Dated: 13th January, 2020

Office Memorandum

Subject: - Timely submission of salary bills through PFMS (EIS Module) to PAO/CDDO - Regarding.

Please find enclosed herewith O/o CGA OM No. 3(2)(2)/29/2019/TA-II/16 dated 08-01-2020 regarding the subject cited.

2. As per the ibid OM it has observed that majority of DDOs in Civil Ministries/Departments process Salary bills though PFMS in the last week on the month which results in heavy load on PFMS servers especially during the month-end. Therefore, to avoid an overload on PFMS, all PAOs are requested to direct DDOs under their payment control to submit their salary bills to the Pay and Account Officer / Cheque Drawing and Disbursing Officer by 20th of every month positively, as per Note 1 (a) below rule 64 (2) of Central Government Account (Receipts and Payments) Rules, 1983.

Encl: As Above.

Pr. AO (A&A)
Manjushree
16/1/2020

Chander Sain

(Chander Sain)
Sr. Accounts Officer (B&A)
Ph-011-23385646

To

- i) PAO (MS) / PAO (BOC etc.) / PAO (IRLA) at New Delhi, PAO (DD) Kolkata /PAO (AIR), Lucknow/ PAO (FD), Mumbai/ PAO (DD), Nagpur & PAO (DD), Chennai .
- ii) PAO (AIR) Kolkata, PAO (AIR) Mumbai, PAO (DD) & PAO (AIR), New Delhi, PAO (AIR) Chennai & PAO(DD), Guwahati (Through serial no. iii)
- iii) ADG (B&A), Prasar Bharati, Copernicus Marg, Mandi Huouse, New Delhi-110001 with a request to issue similar directions to PAOs attached with Prasar Bharati for compliance.
- iv) DCA (BOC etc. & IRLA) M/o I&B, New Delhi.

Copy to:-

- i. Pr. DG (PIB)/ DG (BOC etc.)/ DG (DPD)/ Pr. Press Registrar of India (RNI)/ DG (Film Divison)
- ii. Director (DFF)/ Director (Photo Division)/ Director (NMC)/ Director (NFAI)/ Director (EMMC)/ CEO (CBFC)/ HOD (FCAT).
- iii. CEO (Prasar Bharati) / Member (Finance), Prasar Bharati, New Delhi.
- iv. DG (IIMC), New Delhi/CEO (CFSI), Mumbai/Director (FTII), Pune
- v. Director (SRFTI), Kolkata
- vi. DG (AIR) & DG (DD) New Delhi.
- vii. Director (Admn.), Main Sectt. Mol&B, New Delhi.

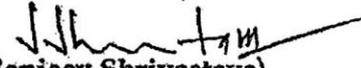
F. No. 3(2)(2)/29/2019/TA-II/16
Government of India
Ministry of Finance
Department of Expenditure
Office of Controller General of Accounts

Mahalekha Niyantak Bhawan,
GPO Complex, E-Block, INA
New Delhi
Date: 08-01-2020.

Office Memorandum

It has been observed that majority of DDOs in Civil Ministries/ Departments process their Salary bills through PFMS (on EIS module or otherwise) in the last week of the month. This results in heavy load on PFMS server especially during month-end. According to Note 1 (a) below Rule 64 (2) of Central Government Account (Receipts & Payments) Rules, 1983, DDOs shall ensure that the monthly salary bills reach the PAOs and CDDOs by 20th of the month. Since payments in Central Civil Ministries of Government of India are processed through PFMS, an IT driven payment portal, it needs to be ensured that there is no system overload and the system is able to handle the volume of bills smoothly towards month-end.

2. In view of above, all Pr.CCAs/CCAs/CAs are requested to issue necessary instructions to all DDOs under their payment control to submit their salary bills to the Pay and Accounts Officer/ Cheque Drawing and Disbursing Officer by 20th of every month positively.


(Sanjeev Shrivastava)
Joint Controller General of Accounts

To

All Pr.CCAs/CCAs/CAs of Ministries/ Departments

Bd/1112
9/1/2020

Sr. Manager

Dy. No. 162
9/1/2020

Bd/1112
9/1/2020

Copy to: Sr AO (ITD) with this request to upload in CEA website.

Neelkant
Sr AO (ITD)
9/1/2020

This may be circulated to all PAs with a direction to bring it to the notice of DDO under their payment control with a copy to respective

Sr AO / B/LA