

**PRASAR BHARATI**  
**(India's Public Service Broadcaster)**  
**DOORDARSHAN KENDRA,**  
**PANDURANG BUDHKAR MARG, WORLI,**  
**MUMBAI-400 030.**

No. EXII (MW) 2(1)/DKM/2022-23

Date : 25/08/2022

To:

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**INVITATION TO BID**

Notice inviting e-Tender for "Comprehensive Annual Maintenance Contract of EPABX System –Matrix Eternity 16S ME system (including 512 port with 24 junctions & 232 analog extension & 4 digital Key) with all PCBs at Doordarshan Kendra, Mumbai as per scope of work".

1.	Tender No. :	No. EXII(MW)2(1)/DKM/2022-23 Dated: 25/08/2022
2.	Description of works items :	<b><u>As per scope of work</u></b>
3.	Period of contract :	365 days from the date of issue of works order.
4.	Tender Fee:	Nil
5.	Earnest Money:	<b>EMD declaration (Annexure-3)</b>
6.	Estimated cost	Rs. 65,000 (Rs. Sixty five thousand only) (Including GST 18%)
7.	Bid Validity up to:	120 (One Hundred eighty) days from the date of opening of Bid.
8.	Warranty:	Required as per clause 15 of tender document.
9.	Performance Security Deposit :	Required as per clause 5(B) of tender document.
	(i) Amount :	3 % of the order value in form of FDR / Bank Guarantee.
	(ii) Validity :	60 days beyond AMC period (14 months)
10.	Correspondence Address:	Dy. Director General (E) Doordarshan Kendra P.B. Road, Worli, Mumbai PIN- 400 030
11.	Paying Authority :	Dy. Director General(E) Doordarshan Kendra, Worli, Mumbai
12.	Date of Pre Bid Meeting :	30/08/2022 at 11.00 am
13.	Last Date & time of submission of Tender off-line :	<b>14/09/2022 at 15.30 hrs.</b>
14.	Opening Date of technical bid :	NA
15.	Opening Date of financial bid:	<b>14-09-2021 at 16.00 hrs.</b>
16.	Terms of Delivery :	Free Delivery at Doordarshan Kendra, Mumbai

**PRASAR BHARATI  
(India's Public Service Broadcaster)  
DOORDARSHAN KENDRA,  
PANDURANG BUDHKAR MARG, WORLI,  
MUMBAI-400 030.**

No. EXII (MW) 2 (1) DKM/2022-23

Date: 25/08/2022

**Sub.: Comprehensive Annual Maintenance Contract of EPABX System –Matrix Eternity 16S ME system (including 512 port with 24 junctions & 232 analog extension & 4 digital Key) with all PCBs at Doordarshan Kendra, Worli, Mumbai as per scope of work.**

Dear Sir,

This office is interested in the following **works** as per specification given below/attached and invites your quotation.

1.

Sr. No.	Description of works	Unit	Approx. Quantity	Remarks
1	Comprehensive Annual Maintenance Contract of EPABX System –Matrix Eternity 16S ME system (including 512 port with 24 junctions & 232 analog extension & 4 digital Key) with all PCBs at Doordarshan Kendra, Worli, Mumbai.  (As per scope of work attached)  Maintenance contract period from <b>1<sup>st</sup> Oct. 2022 to 30<sup>th</sup> Sept. 2023.</b>	Each	1	

**Works to be carried out at: DDK Mumbai.**

2. The quotation should specifically mention **works to be carried out**, completion date, terms and condition of works. The prices given should be firm and as under.
  - (a) The prices quoted shall remain fixed during the entire period of supply/contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation is likely to be treated as non responsive and rejected.
  - (b) The 'Unit' Price should be for the Unit as indicated in the tender enquiry.
  - (c) Prices quoted should be for F.O.R. Station of destination in India and Inclusive of charges as packing customs, etc., wherever applicable.
  - (d) **The quotation should specifically mention rates for specified works & Taxes separately.**
3. In case of Quotation of F.O.R Station of dispatch basis, the purchaser will not pay separately transit insurance and the supplier will be responsible until the stores arrive in good condition at the destination. Tender/quotation in which transit insurance has been specified as an additional item of expenditure is liable to be ignored.
4. The tender shall consists of namely:
  - (a) **EMD:** Earnest Money amounting to **Rs. Nil/-** [Rupees\_\_\_\_\_ only] in the form of Demand Draft on Nationalized Bank / Commercial Bank drawn in favour of **India's Public Service Broadcaster, Doordarshan Kendra, Mumbai** should accompany the tender. Tenders without EMD shall be summarily rejected and their bid will not be opened at the time of tender opening and shall be rejected as non responsive at the bid opening stage and returned to the bidder unopened [EMD exemption is applicable for those who are registered with the Central Purchase

Organization, National Small Industries Corporation (NSIC) or the Concerned Ministry or Department [ MIB / DG:AIR / DG:DD].

Tenderer should quote for all the required items. Partial tenders will be rejected.

- (b) SECURITY DEPOSIT:** The successful Tenderer shall furnish the Security Deposit within 2 weeks after placement of order at the rate of **3% of the Order Value, failing which the EMD will be forfeited automatically, to Prasar Bharati, without any notice.** The security deposit shall be furnished in the form of Demand Draft / Bank Guarantee drawn in favour of **India's Public Service Broadcaster, Doordarshan Kendra, Mumbai.** The Security Deposit will be returned in full on completion of successful Guarantee/Warranty Period.
5. **TAXES: GST:** - GST if any will be paid only if the GST No. is clearly mentioned in the quotations and bill.
  6. Printed terms and conditions of tendering firms will not be considered as forming parts of their tender.
  7. The contractor shall make his own arrangement for storage of all equipments and Materials bought to site from time to time and their safe custody at site till they are taken over by the indenter/his representative. The contractor shall make his own arrangement for providing accommodation for his workmen at site.
  8. The contractor shall make his/her own arrangements for procuring necessary labour, skilled and unskilled. He should confirm to all local government laws and regulations covering labour and their employment.
  9. The contractor and his employees shall comply with the regulation in force for controlled entry into premises where work is being carried out.
  10. **Contractor liability for damage caused during installation work and Imperfections noticed:**  
If the contractor or his/her workmen or servants shall break, deface, injure or destroy any part of the building in which they may be working or building road kerb, fence, enclosure, water pipe, cable, drain, electric or telephone posts or wires, trees, grass or grasslands or any Technical Equipment in the premises on which the work or any part of it as being executed, or if any defect, shrinkage or other faults appear in the work the contractor shall make good at his/her own expense, or in default, the indenter may get the same rectified and deduct the expense from any amount that may be than due or at any time there after may become due to the contractor.
  11. The contractor shall take insurance for his men while working at **DD, site,** against any injury, accidents death etc. Similarly the equipment, instruments, tools etc, belonging to the contractor shall be insured against damage, loss, theft etc.
  12. While engaging labour for carrying out obligations under the contract, the contractor Shall satisfy the conditions laid down under contract labour (Regulation and Audition Act 1970 and (Central)Rules 1971 as amended from time to time and Observe all formalities required as per said Act/Rules. The contractor shall also Observe the provision under Minimum Wages Act 1948 (Central)Rules 1950 amended from time to time while engaging labour.
  13. The contractor shall indemnify and hold harmless the purchaser against all claims in respect of injury to any person howsoever arising out of the work in the course of such installation. The contractor shall discharge his entire obligation under the Indian Workmen Compensation Act in as far as it affects workmen in his Employment.
  14. **CONTRACT PERIOD:** The entire works at Doordarshan site shall be completed within **Twelve Month** from the date of placement of order.
  15. **TERMS OF PAYMENT:**  
100% payment will be released on satisfactory completion of entire works and quarterly basis as specified and Handing over.
  16. The quotation should be sent in a sealed cover addressed to the undersigned, by name, so as to reach on or before **14.09.2022, 3:30 P.M.** below mentioned address:  
**PRASAR BHARATI, (India's Public Service Broadcaster), DOORDARSHAN KENDRA, PANDURANG BUDHKAR MARG, WORLI, MUMBAI-400 030.**  
**THE COVER SHOULD BE SUPERSCRIBED WITH THE FOLLOWING:**
    - a. Works for which quotations are enclosed.
    - b. Reference to letter of enquiry.
    - c. Due date of opening quotation.
  17. The Quotations will be opened in this office at **4:00 P.M. on 14.09.2022** in the presence of tenderers or their agents such as they may choose to attend.

**18. QUOTATIONS NOT PROPERLY SUPERSCRIBED WILL NOT BE CONSIDERED.**

19. The quotations submitted shall remain open for acceptance for a period of **120 (One Hundred Twenty days)** from the date of opening of the Tender. If any Tenderer/ Suppliers withdraws his Tender/Quotation before the said period or makes any modifications in the Terms & Conditions on the Tender/Quotation which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at the liberty to forfeit 50% of the Earnest Money as aforesaid.
20. Both your **PAN - Permanent Income Tax Account Number**, your **GST Number and tax circle** should be definitely indicated in your quotation.
21. **RIGHT OF ACCEPTANCE:** The undersigned reserves the right to reject the lowest tender or all the tenders without assigning any reasons whatsoever. Further, the undersigned reserves himself the right to increase or decrease up to 50% of the quantity of goods and services specified in the schedule of the requirement without any change in the unit price of the order quantities or other term conditions at the time of award of contract. All Quotations/Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. The competent authority on behalf of Prasar Bharati reserve himself the right of accepting the whole or any part of the Tender shall be bound to perform the same at the rate quoted.
22. Canvassing whether directly or indirectly, in connection with Tender/quotation is strictly prohibited and the Tender/quotation submitted by the Contractors / suppliers who resort to canvassing will be liable to rejection.
23. **LANGUAGE / UNITS:** All information supplied by the Tenderer & all markings, notes, designation on the drawings & associated write-ups shall be in "**English/Hindi language**" only. All dimensions, units on drawings, all references to weights, measures & quantities shall be in MKS.
24. In case this is second enquiry, your Quotation in response to the first enquiry should be presumed to be valid up to 120 days from the last date mentioned in para 11 above unless we hear from you.
25. **Eligibility Criteria:**

a) The tenderer should attach documentary proof (min. 1 certificate) for having successfully Installed and commissioned similar type of work/AMC/maintenance in Government organization / PSUs / Majors corporate during the last three years i.e. 2022-21,2021-20,2020-19 and Performance Certificate from the existing clients (organization) must be attached.

The tenders without qualification certificate will be rejected on date of opening without further intimation.

b) The firm should be in existence for over five years in this trade with the maintenance business of EPABX System. The bidders' should submit turnover in terms of earning within India during the three Financial year i.e. 2022-21, 2021-20, 2020-19

c) The bidder must have its own service centre/maintenance facility in Mumbai and should have Extensive experience of maintenance of complete hardware, software, and networking. The bidders must enclose details of their infrastructure with reference to locations (address), authorized service set up facility and technical manpower there, availability of inventory of spares etc. and also indicate their business model for providing AMC and related support.

d) The firm must register with the Registrar of Companies and the registration number of the firm along with the GST No. allotted by the Trade & Tax Authorities, PAN Number and copy of Income Tax return for the last 3 financial years of assessment should be enclosed (i.e. i.e.2020-21, 2020-19, 2019-18).

e) The firm must be **Authorized Service partner** (not sales partner) of the brand of Matrix system and should furnish documentary proof for the same.

## **26. FAILURE AND TERMINATION CLAUSE**

Time and date of delivery shall be essence of the contract. If the Contractor / Supplier fails to deliver the stores / execute SITC / SETC, or any installment thereof within the period fixed for such delivery in the schedule or at any time repudiates the contract before the expiry of such periods, the purchaser may without prejudice to any other right or remedy, available to him to recover demurrages for breach of the contract:-

- (a)** Recover from the Supplier/Contractor as agreed, liquidated demurrages including Administrative expenses and not by way of penalty, a sum equivalent to 0.5% per week up to maximum limit of 10% of the contract value for such delay or part thereof (this is an agreed, genuine pre-estimate of demurrages duly agreed by the parties) which the supplier/contractor has failed to deliver thereof is accepted after expiry of the aforesaid period, provided that the total demurrages so claimed shall not exceed 10% of the contract price of the stores / SITC / SETC. After full period of extension, termination of the contract will be considered by the Organization.
- (b)** Purchase or authorize the purchase elsewhere on the account and at the risk of the contractor/supplier, of the stores not so delivered / SITC / SETC not carried out or other of a similar description (where stores exactly complying with the particulars are not in the opinion of the purchaser, which shall be final, readily procurable) by serving prior notice to the contractor/supplier without cancelling the contract in respect of the installment not yet due for delivery or,
- (c)** Cancel the contract or a portion thereof by serving prior notice to the Contractor/Supplier and if so desired purchase or authorize the purchase of the stores not so delivered / SITC / SETC not carried out, or others of a similar description (where stores not delivered / SITC / SETC not carried out, exactly complying with particulars are not in the opinion of the purchaser, which shall be final readily procurable) at the risk and cost of the Contractor/Supplier. If the Contractor/Supplier had defaulted in the performance of the original contract, the purchaser shall have the right to ignore his tender for risk purchase even though the lowest, where the contract is terminated at the risk and cost of the firm under the provisions of this clause, it shall be in the discretion of the purchaser to exercise his discretion to collect or not, the Security deposit from the firm on whom the contract is placed, at the risk and expense of the defaulted firm.
- (d)** Where action is taken under sub-clause (b) or sub-clause (c) above, the contractor shall be liable for any loss which the purchaser may sustain on that account, provided the purchase or if there is an agreement, to purchase, such agreement is made in case of failure to deliver the Stores/Services, within 6 months from the date of such failure and in case of repudiation of contract the Contractor/Supplier shall not be entitled to any gain on such the entire discretion of the purchaser to serve a notice of such purchase on the Contractor/Supplier.
- (e)** It may further be noted that clause (a) above provides for recovery of liquidated demurrages on the cost of contract price of delayed supplies (whole unit) at the rate of 0.5% per week up to maximum limit of 10% of the contract value for such delay or part thereof. Liquidated demurrages for delay in supplies thus accrued will be recovered by the paying authority on instruction as specified in the supply order, from the bill for payment of the cost of materials / works submitted by the supplier / contractor in accordance with terms of supply order on instruction from Purchaser regarding liquidated demurrages amount.
- (f)** Notwithstanding anything stated above, equipment and materials will be deemed to have been delivered / SITC / SETC will be deemed to have been carried out only when all its components, parts are also delivered. If certain components of stores are not delivered in time / SITC / SETC not carried out in time, the stores / SITC / SETC will be considered as delayed until such time all the missing parts are also delivered.

## **27. ARBITRATION OF CONTRACTUAL DISPUTES:**

If a dispute arises out of or in connection with the contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitration under ICADR Arbitration Rules, 1996. The Authority to appoint the arbitrator(s) shall be the International Centre for Alternative dispute resolution.

The International centre for Alternative Dispute Resolution will provide administrative services in accordance with the ICADR Arbitration Rules, 1996.

- a) The number of arbitrator(s) shall be one who has legal as well as Technical Background.
- b) The place of arbitration proceedings shall be **Mumbai only**.

**28. GENERAL:-** All the pages of the tender document should be duly signed, stamped and serially numbered on submission, failing which the tender may not be considered as qualified tender.

**29. INSPECTION :-** If the firms who are interested in filling the quotations and If want to inspect the site. May visit the Doordarshan Kendra from Monday to Friday between 11.00 AM to 4.00 PM.

### **30. FALL CLAUSE**

- (i) The price for the stores under the contract/supply order by the contractor/supplier shall in no event exceed the lowest price at which supplier/contractor or his agent principal/dealer as the case may be, sells the stores or offers to sell stores of identical description to any persons/organisations including the purchaser or any department or the Central Govt. or any Deptt. of State Govt. or any Statutory Undertaking of the Central or State Govt. as the case may be during the currency of the contract supply order.
- (ii) If at any time, during the said period the contractor/supplier or his agent/principal/dealer as the case may be reduces the sales price, sells or offers to sell such stores to any persons/organizations including the purchaser or any Deppt. of Central Govt. or any Deptt. of a State Govt. or any Statutory Undertaking of the Central or State Govt. as the case may be at a price lower than the price chargeable under the contract/supply order, he shall forthwith notify such reduction or sale or offer of sale to the Purchase Authority who has issued this supply order and price payable under the supply order/contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale shall stand correspondingly reduced. The above stipulation will however, not apply to:
  - (a) Exports by the contractor/supplier or
  - (b) Sale of goods as original equipment at prices lower than the prices charged for normal replacement.
- (iii) The contractor/supplier shall furnish the following certificate to the concerned Paying Authority alongwith each bill for payment for supplies made against this supply order/ Contract:

"I/we certify that there has been no reduction in sale price of the stores of description identical to the stores supplied to the (PRASAR BHARATI (IPSB), DG : DOORDARSHAN, DOORDARSHAN BHAWAN, NEW DELHI) under the contract/supply order here in and such stores have not been offered sold by me/us to any person/organisation including the purchaser or any Deppt. of Central Govt. or any Deppt. of State Govt. or any Statutory Undertaking of the Central or State Govt. or State Govt. as the case may be upto the date of bill/during the currency of the supply order/contract whichever is later at a price lower than the price charged to the organisation under the contract/supply order except for quantity of stores categories under sub-clauses (a) and (b) of sub para, (ii) above details or which are as follow:

### **31. PURCHASE PREFERENCE FOR PRODUCT OF PUBLIC ENTERPRISES:**

This organization reserves its right to allow the public enterprises, purchase preference facilities as admissible under the existing policy of the Government of India and not accept the lowest rate quoted by the Tenderer.

**32.** The Doordarshan Kendra Mumbai reserves the right to cancel the vendor's bid/AMC services, if any information provided by the vendor is found to be incorrect / false during the selection procedure, or during the currency of the contract AMC period.

**33.** The Annual Maintenance Contract (AMC) is valid for a period of one year from the date of issue of award letter.

34. Doordarshan reserve the right to cancel this tender or modify the requirement without assigning any reasons. Doordarshan will not be under obligation to give clarifications for doing the aforementioned. In case the AMC services are not satisfactory, the Doordarshan reserves the right to cancel the contract any time during the currency of AMC.

35. Any quotation received without adhering to all the above conditions or incorporating any conditions contrary to any of the above condition will be liable to be rejected summarily.

**36. FORCE MAJEURE:**

a. If any time during the continuance of the contract the performance in whole or in part by the contractor shall be prevented or delayed by reason of any war, hostility acts of the public enemy. Civil commotion, sabotage, fires, floods, explosions, epidemics, Quarantine restrictions, strikes, lock-outs or acts of God (therein after restrictions refer to as events and provided notice of happenings of any such eventuality is given by the contractor within 21 days from the date of occurrence thereof, the purchaser shall by reason of such event, neither be entitled to cancel this order nor shall have any claim for damages against the contractor in respect of such non-performance or delay in performance and delivery shall be resumed as soon as practicable after such events have come to an end or ceased to exist.

b. Provided further that if the performance in whole or part or any obligation under this order is prevented or delayed by reasons of any such event for a period exceeding 180 days, the purchaser and the contractor shall meet to find a neutral agreement to any effect resulting the reform or the purchaser may at his option cancel order provided also if the order is cancelled under this clause, the purchaser shall be at liberty to take over from the contractor at order prices all unused, un-damaged and acceptable material bought out components and stores in course of manufacture in the possession of the supplier at the time of such cancellation or such portion thereof as the purchaser may deem fit accepting such material, bought out components and stores as the supplier may with the concurrence of the purchaser elect to retain.

**37. CANCELLATION:**

The purchaser reserves the right to cancel the order in the event of non-performance / delay in execution of the work or unsatisfactory performance by the contractor and recover payment already made if any, along with losses/ damages incurred.

**Web Site: [www.eprocure.gov.in](http://www.eprocure.gov.in)**

**(V. MUPPUDATHI)**  
ASSISTANT ENGINEER  
FOR DDG (ENGG.)  
Tele: 022 -24954527

**SCOPE OF WORK FOR EPABX SYSTEM: -**

Details of the system installed

Operator Console

Complete EPABX system (Matrix Eternity 16S ME System 512 Port with 24 junctions & 232 analog extensions & 4 Digital extensions) with all the PCBs.

All the Intercom Telephone Instruments.

EPABX consisting of

1. Power Supply Card – 01 nos.
2. CPU Card- 1 + 1
3. SLT & Trunk card – 8 Nos.

SL No.	Description of works	Unit Approx. Quantity
1	The AMC of EPABX will be comprehensive and all parts including cards and electrical/electronic//mechanical items will be covered in the scope of AMC.	<b>Single JOB work</b>
2	AMC shall include corrective and preventive maintenance, repairs and replacement of all defective parts of same make.	
3	Safe, efficient and reliable maintenance of the EPABX system.	
4	Under comprehensive maintenance, the firm shall replace any defective components with branded of the same make new components without any charges	
2.	Monthly visit by the skilled technician to check and carryout the routine maintenance as required viz. Matrix Eternity ME 16S, KTS instruments, Telephone instruments, wiring etc.	
3.	Checking of Cards installed in exchange i.e. Power Supply, CPU cards & extension cards on monthly basis.	
4	Checking & upgrading of software installed in the system as and when required.	
5	The contract will also include <b><u>fault finding and rectification of cable faults</u></b> of intercom extension as well as MTNL lines (16 lines) of the Kendra	
6	Laying of telephone cables including PVC conduit pipe/casing –capping for rewiring/relocation/new connections. Material required will be provided by office.	
7	The breakdown maintenance call shall be attended on the day of its reporting immediately including Saturday, Sunday and holidays.	
8	Configuration of EPABX system for zero dialing facility/blocking and releasing. Re-grouping & other configuration related work.	
9	It shall be the executive responsibility of the vendor to provide appropriate device drivers and solutions for all systems under AMC.	
10	<b><u>Spares</u></b> :- All the spares required for the equipments will be provided by the company. 10% of emergency spares should be maintained by the company in the Kendra and will be under the custody of the AE in charge.	
11	In case of intermittent failure and repetitive problems due to improper diagnosis or repair the system will be treated as continuously down.	
12	Vender should depute Technician; he must be at least a diploma Holder in ITI with Computer knowledge or equivalent from a recognized institute and well versed with operating system. Vender should also enclose the bio-data of proposed ITI technician/ engineer.	
13	Penalty will be charged for downtime @ Rs.1000/- per day for EPBAX System but the Doordarshan Kendra Mumbai will not tolerate breakdown more than two days in each case.	

14	The maximum permissible downtime for any system/peripheral in the will be 2 days in the entire AMC period.	
15	In case of delay in repair, procurement of spares a standby of same make must be provided for uninterrupted operation and that can be taken back once the faulty system is put back into operation.	
16	The vender shall take insurance for his technician while working at <b>DD site</b> , against any injury, accidents death etc. Similarly the equipment, instruments, tools etc, belonging to the contractor shall be insured against damage, loss, theft etc.	
17	The vender has to submit the list of the technician, who are deputed to carry out the work & ensure that no criminal cases pending with police authorities.	
18	The firm will put page number and authorized signature on each page (both side) compulsorily and in absence of it, the bids will be rejected.	
19	Sub - contracting of AMC services is not allowed.	
20	The firm service engineers shall be required to Submit the status of all the calls attended, pending calls, Service report to the Assistant Engineer (MW) for effective monitoring of complaints lodged and service provided.	
<b>Note:</b> The works mentioned above is a single job work & the firm/agency must quote total cost.		

(V. MUPPUDATHI)  
ASSISTANT ENGINEER  
FOR DDG (E)

**Terms & Conditions:**

<b>SL No.</b>	<b>Terms &amp; conditions</b>	<b>Unit</b>	<b>Approx. Quantity</b>
1.	Firms must enclosed authorization certificate from MATRIX for repair & servicing of Matrix EPABX. Quotation of firm will be rejected at once if authorization certificate is not enclosed.		
2.	No equipment shall be taken away by the firm without intimation & prior permission from the DDG(E), DDK Mumbai.		
3.	In case, the services are not found to be satisfactory, the DDG(E) reserves the right to terminate the contract at any stage with a notice of 7 days only.		
4.	<b>Payment terms:</b> - The payment will be made at the end of each quarter and no advance payment will be made. Quarterly service report should be attached with bill.		
5.	<b>Security deposit:</b> -Security deposit @ 3% of the total contract amount will be deducted in the 1 <sup>st</sup> bill and the same will be released without any interest 6 months after satisfactory completion of the contractor.		
6.	<b>GST:</b> - GST if any will be paid only if the GST No. is clearly mentioned in the quotations and bill.		
7.	<b>Income Tax:</b> - Income tax will be deducted from your bill at the prescribed rate and the prescribed certificate for TDS will be issued by the Kendra's accounts officer.		

(V. MUPPUDATHI)  
ASSISTANT ENGINEER  
FOR DDG (E)

**ANNEXURE-3**  
**‘Declaration regarding MSME’:-**

***DECLARATION (For MSME Units only)***

I, < > on behalf of M/s. < > in the capacity of < > (Position) hereby declare that

1. Our MSE Unit(s) is/are availing benefits extended by MSME , Government of India to Micro and Small Enterprises (MSEs) for the work of < > invited vide Bid Number < >
2. Our MSE Unit(s) has/ have not been awarded any work /supply under MSME benefit during the current financial year.

OR

Our MSE Unit(s) has/have been awarded work /supply for a total value of Rs.(Rupees < > only) under MSME benefits as on date and same work(s)/Supply is/are “In hand (Progress)/Incomplete” during the current financial year. Further, We confirm that the value of)/Supply is/are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the “Monetary Limit” mentioned in NSIC certificate.

3. Our firm is participating in this tender under “MSE unit” or “OPEN BIDDER”.

NOTE: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this “DECLARATION” shall be at the discretion of Prasar Bharati and shall be final and binding.

SIGNATURE WITH COMPANY SEAL

ATTESTED BY NOTARY PUBLIC

(Public Body to delete this Form if a Bid Security is requested)

Appendix to Bid Submission Sheet

**BID SECURING DECLARATION**

By subscribing to the undertaking in Bid Submission Sheet:

I/We accept that I/We\* may be disqualified from bidding for any contract with any Public Body for the period of time that may determined by the Procurement Policy Office under Section 35 of the Public Procurement Act, if I am/we are\* in breach of any obligation under the bid conditions. Because I/We\*

- (a) have modified or withdrawn my/our\* Bid after the deadline for submission of bids during the period of bid validity specified by the Bidder in the Bid Submission Sheet :  
or
- (b) have refused to accept a correction of an error appearing on the face of the Bid: or
- (c) having been notified of the acceptance our Bid by the (insert name of public body) during the period of bid validity. (i) have failed or refused to execute the Contract if required. Or (ii) have failed or refused to furnish the Performance Security in accordance with the Instructions to Bidders.

I/We\* understand this Bid Securing Declaration shall cease to be valid (a) in case I/we am/are the successful bidder. upon our receipt of copies of the contract signed by you and the Performance Security issued to you by me/us : or (b) if I am/we are\* not the successful Bidder. upon the earlier of (i) the receipt of your notification of the name of the successful Bidder: or (ii) thirty days after the expiration of the validity of my/our\* Bid.

In case of a Joint Venture, all the partners of the Joint Venture shall be jointly and severally liable.

\* Delete as appropriate

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**Form of Bid-Securing Declaration**

The Bidder shall submit this Bid Securing Declaration with the Bid and by clicking on "I Agree" the bidder is signing the Bid Securing Declaration by using e-signature (password).

We, the undersigned, declare that:

We understand that according to your conditions, Bids must be supported by a Bid-Securing Declaration.

We accept that we are required to pay the bid security amount specified in the Term and Condition, failure to do so will automatically exclude us from being eligible for Bidding or submitting Bid in any contract with the Employer for the period of two years if we are in breach of our obligation(s) under the term and condition prescribe for ticketing vide invitation letter no :

.....

- (a) have withdrawn our Bid during the period of Bid validity specified by the Bidder in the Form of Bid; or
- (b) having not accepted the correction of errors in accordance with the instructions of Bidders ITB 30.2; or

- (c) having been notified of the acceptance of our Bid by the Employer during the period of Bid validity (i) fail or refuse to furnish the performance security in accordance with the ITT, or (ii) fail or refuse to execute the Contract in accordance with the ITB 36.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) thirty (30) days after the expiration our Bid.

Sign and Seal

Name of authorized Official

Legal Stamp

**ANNEXURE -IV**

**CERTIFICATE FROM THE VENDOR STATING THAT THE COMPANY HAS NOT BEEN BLACKLISTED BY ANY GOVERNMENT ORGANISATION.**

To,  
Dy. Director General (E),  
Doordarshan Kendra,  
Worli,  
Mumbai-400 030

Sir,

This is to certify that M/s. \_\_\_\_\_ has not been blacklisted by any Government Organization before submission of the tender document.

Yours faithfully,

Authorized Signatories

(Name & Designation)

Date: For and on behalf of M/s \_\_\_\_\_.

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