No. PB-9(13)(1)/2019-Admn/Circular /983-998   Dated: 11th December, 2019

OFFICE MEMORANDUM

Sub: - Change in sanction ID User Registration procedure in PFMS to enhance the Security Features in PFMS — reg.

Please find enclosed herewith a copy of OM No. Pr.AO/B&A/I&B/PFMS(CSS)/2019-20/1294-1309 dated 03rd December, 2019 received from O/o CCA, Pr. Accounts Office, M/o I&B, New Delhi along with OM No. MF-CGA/ITD/SDTQC/SM/2018-19/128/2287 dated 26th November, 2019 received from O/o CGA, Ministry of Finance, Department of Expenditure, New Delhi on the subject mentioned above for information and necessary action at your end.

Encl: - As above.

11.12.2

(C.K. Jain)
Dy. Director General (Fin.)

To,

1. The Addl. Director General (E), (NZ) New Delhi/ (WZ) Mumbai/ (SZ) Chennai/ (EZ) Kolkata/ (NEZ) Guwahati — for information and necessary action please.
2. The Addl. Director General, All India Radio, Akahswani Bhawan, New Delhi — for information and necessary action please.
3. The Addl. Director General, Doordarshan, Doordarshan Bhawan, New Delhi — for information and necessary action please.
4. The Pay & Accounts Officer, PAO-All India Radio, New Delhi/Mumbai/Chennai/Kolkata.
5. The Pay & Accounts Officer, PAO-Doordarshan, New Delhi/Guwahati.
6. The Dy. Director, Accounts/The Dy. Director, Release, Prasar Bharati Sectt., New Delhi — for information and necessary action please.
7. The DDG   (Tech), Prasar Bharati Sectt. with the request to upload the enclosed Office Memorandums on Prasar Bharati Website.

No. Pr.AO/B&A/I&B/PFMS (CSS)/2019-20/ 1294- 1309

Government of India
Ministry of Information and Broadcasting
O/o Chief Controller of Accounts
Principal Accounts Office
Budget and Accounts Section
7th Floor, A- Wing, Shastri Bhawan, New Delhi – 110001

Dated 03ʳᵈ December, 2019

OFFICE MEMORANDUM

Subject: - Change in sanction ID User Registration procedure in PFMS to enhance the Security Features in PFMS- Regarding.

Please find enclosed herewith O/o CGA OM no. MF-CGA/ITD/SDTQC/SM/2018-19/128/2287 dated 26.11.2019 on the captioned subject.

2.   In the above context, Pay and Accounts offices are requested to adhere to the instructions and timelines mentioned in the ibid OM. Further, PAOs are requested to issue similar directions to the DDOs/PDs under their accounting jurisdiction.

3.   All enclosures in this matter will be sent via e-mail.

(Chander Sain)
Sr. Accounts Officer

To

(i)   PAO (MS) / PAO (BOC etc.) / PAO (IRLA) at New Delhi, PAO (DD) Kolkata /PAO (AIR), Lucknow/ PAO (FD), Mumbai/ PAO (DD), Nagpur & PAO (DD),Chennai .
(ii)   PAO (AIR) Kolkata, PAO (AIR) Mumbai, PAO (DD) & PAO (AIR), New Delhi, PAO (AIR) Chennai & PAO(DD), Guwahati.
(iii) ADG (B&A), Prasar Bharati, Copernicus Marg, Mandi Huouse, New Delhi-110001 with a request to issue similar directions to PAOs attached with Prasar Bharati for compliance.
(iv)   DCA (BOC etc. & IRLA) M/o I&B, Soochna Bhawan, New Delhi.

No. MF-CGA/ITD/SDTQC/SM/2018-19/128/2287
Government of India
Ministry of Finance,
Department of Expenditure
Office of the Controller General of Accounts
IT-Division
***

3rd Floor, MLN Bhawan,
'E' Block, GPO Complex, INA Colony
New Delhi-110023
Dated: 26th November, 2019

Office Memorandum

Subject: **Change in sanction ID User Registration procedure in PFMS to enhance the Security Features in PFMS.**

In continuation of O.M. No.MF-CGA/ITD/SDTQC/SM/2018-19/128/2011 dated 31.10.2019, the following features are being enforced for User Management of Treasury operations to ensure safety measures on PFMS platform: -

1. **Introduction of New sanction ID user Registration** :- On the recommendation of CERT-IN changes in the existing sanction ID generation user registration procedure is being introduced in PFMS.
The step wise procedure for registration of every new sanction Id generation user is given at Annexure-A.
The user registration form and user manual of new sanction Id generation user Registration process is attached at annexure B & C for reference.

2. **Rejection of Non-GOV/NIC users :-** **All the sanction module users registered in PFMS with Non-Gov/NIC e-mail ids** will be marked rejected in the system on 10th December, 2019 following which they won't be able to login in PFMS. All such rejected users if desire to work in PFMS, needs to register in PFMS afresh by following the procedure indicated at Point-1 above. Thus, all the users registered in PFMS with Non-Gov/NIC e-mail id are given final opportunity to update the email id in their profile & get it approved by their respective approving authority by 9th December, 2019 otherwise it will be marked rejected in the system as indicated above. This is the final notice and no further notice in this regard will be issued.

3. **Clearing of outstanding sanction/bills pertaining to rejected users:** All registered users in PFMS with Non-Gov/NIC email ids may either update their respective email ids in PFMS by 9th December, 2019 or their login id will be marked rejected in the system on 10th December, 2019 as indicated at Point-2 above. Further, it may be ensured that in respect of users which are going to be rejected by the system all sanctions/bills pertaining to these users may be cleared at their level in PFMS by 9th December, 2019.

4. **Rejection of non approved user ids :-** The user ids which are at created mode i.e. not approved since one month or above will be marked rejected in PFMS. The rejected user can never be active in PFMS in future. Such users if desire to work

in PFMS needs to register in PFMS afresh by following the procedure indicated at Point-1 above.

All the above changes are being **implemented on 10th December, 2019**.

All Pr. CCAs/CCAs/CAs with independent charge are requested to educate the concerned users and circulate the new registration procedure among all concerned users offices. Copy of this O.M. is also being uploaded on the website of O/o CGA.

All Enclosures will be transmitted over post.

(Nalin Srivastava)
Dy. Controller General of Accounts
(GIFMIS)

To

All Pr. CCAs/CCAs/CAs with independent charge (Through Website) and with request to circulate the physical documents to all the treasury users.

Copy To:

PPS to CGA
PPS to Addl. CGAs
PPS to Jt. CGAs

Sr.AO(KVH) with the request to upload the OM on the website of O/o CGA.

No.MF-CGA/ITD/SDTQC/SM/2018-19/128/~2&\|
Government of India
Ministry of Finance,
Department of Expenditure
Office of the Controller General of Accounts
IT-Division
***

3rd **Floor, MLN Bhawan,**
'E' Block, GPO Complex, INA Colony
New Delhi-110023
Dated: October 22, 2019
31

Office Memorandum

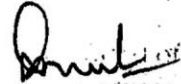**Subject: Implementation of New Security Features in PFMS.**

In continuation of this office OM No. MF-CGA/ITD/SDTQC/SM/2018-19/128/1623 dated 20/09/2019, the following features are being enforced for User Management of Treasury operations to ensure safety measures on PFMS platform.

1. **Extending existing user creation window:-** The working hours of New User creation window has been extended from existing two hours to 9 am to 5.30 pm on working days till 15th November 2019. New User registration is allowed with domain xx@gov.in and xx@nic.in only. However a new User registration and approval process including the security features is on the way to be deployed.

2. **Introduction of two-way authentication:-** New user creation in PFMS is going to be allowed with two-way authentication. In addition to user login credential one time password (OTP) will be sent to users on their registered Mobile numbers and e-mail ids. In order to have OTP for login, all users on PFMS may be directed to update their mobile numbers and mail ID of the domain xx@gov.in and xx@nic.in on PFMS. User can edit their e-mail & Mobile number in the menu User>Ministry user My profile >Edit User. The above feature is going to be introduced shortly and no separate information in this regard will be provided.

3. **Deactivation of Non Gov/NIC users:-** All treasury users i.e Programme Division(PD), Drawing & Disbursing Officers(DDO), PAO users(DH, AAO, PAO), PrAO users (DH, AAO, PrAO), having NON-GOV, NON NIC mail ids in their User registration details will be deactivated from 1st November, 2019. These users won't be able to login in PFMS if their registered email id in PFMS are not Gov/NIC e-mail ids.

4. **Restriction in using same email / mobile:-** Same e-mail id and mobile number can be used maximum for three user ids in PFMS keeping in view of multiple charges handled by users in different field offices.

5. **Approval of login ID through designated system:-** Approval of new treasury users are proposed to be allowed at the designated system installed in CCA office. All Pr.CCAs/CCAs/CAs are requested to identify the system in their office and send the IP address to this office latest by 15/11/2019.

6. **Alert for change in used system:-** An alert message will be sent by PFMS to the user's registered email ID in case user login in the system other than the system generally being used by the user.

7. **Change in enabling of disabled login ID:-** If any login id is disabled by the administrator, the said login will can only be enabled by two levels approvals in the next higher level hierarchy in PFMS. Self-enabling of disabled login id will not be allowed in PFMS.

8. **Disabling of inactive user ID:-** The inactive user ids > 90 days will be marked as disabled in PFMS. Further the said disabled user ids will be enabled only by two levels approvals in the next higher level hierarchy in PFMS.

9. **Time limit for approvals:-** The new login Ids should be approved within the period of one month of creation. The user ids which are at created mode i.e. not approved since one month or above will be marked disabled in the PFMS.

10. **Rejection of approved users:-** The approved users are rejected by the next higher level hierarchy in PFMS, the session of rejected user will be forceful closed.

    All Pr. CCAs/CCAs/CAs with independent charge are requested to guide the users accordingly.

    This issues with the approval of competent authority.

(Nalin Srivastava)
Dy. Controller General of Accounts
(GIFMIS)

To

All Pr. CCAs/CCAs/CAs with independent charge (Through Website)

Copy To:
PPS to CGA
PPS to Addl. CGAs
PPS to Jt. CGAs