

Prasar Bharati
(India's Public Broadcaster)
Prasar Bharati Secretariat
Prasar Bharati House, Copernicus Marg
New Delhi-110001

No.: PBS (B&A)/(18-19)/CAS/225

Dated: 24th July, 2019

**Subject: Implementation of e-Salary (Payroll Module) of
Centralized Accounting Software (CAS) in all offices of
Prasar Bharati**

Prasar Bharati is implementing a "**Centralized Accounting software**" (CAS), which is a fully integrated application for Payroll, Accounting and Inventory management. The application is being implemented by M/s Allied NovaTech Pvt. Ltd., Chandigarh. This application has three distinct modules namely Payroll, Accounting and Inventory. The application is to be implemented in two phases with the 1st phase being implemented in all AIR and Doordarshan offices of Delhi and Mumbai only and in the 2nd phase, remaining offices of AIR and Doordarshan would be included. As part of the 1st phase implementation, the e-Salary (Payroll) module is being rolled out for generating salary of all regular employees under all DDOs of Delhi and Mumbai including PAO, IRLA. All DDOs of Delhi and Mumbai including PAO, IRLA have already been imparted training on 10th and 11th July' 2019 in NABM, Delhi and on 16th and 17th July' 2019 at Mumbai. The roll out plan of the above implementation is given below:

1. All DDO's of Delhi & Mumbai are directed to ensure that before finalising the salary for the month of July'2019 on e-salary module, all requisite details of each employee pertaining to salary including pay & allowances and deductions/recoveries are entered correctly into the e-salary software and are duly verified by authorised persons.
2. For the month of July' 2019, all AIR and Doordarshan DDOs of Delhi & Mumbai including PAO IRLA will make salary as per the existing practice but simultaneously will also make salary through e-Salary module of CAS as part of dry run. All DDOs will report deficiencies, if any, to Prasar Bharati Sectt. by 2nd August' 2019 in e-Salary module with full details.
3. For the month of August' 2019, all DDOs of Delhi & Mumbai including PAO IRLA will make salary through e-Salary package only. Projections for all employees will also be made on HRIS. But both the Directorates will recommend release of funds (LOC) to Prasar Bharati based on e-Salary data for all these DDOs.

AIR and Doordarshan Directorates, DD News, NSD, NABM, and Central Archives are requested to issue instructions to all their DDOs under their control accordingly.


19

PAO IRLA will use e-Salary for disbursement of salary of all IRLA employees of Prasar Bharati while other PAOs of Prasar Bharati located in Delhi and Mumbai namely PAO AIR, Delhi, PAO DD Delhi, and PAO Mumbai will use e-Salary module for disbursement of salaries for all employees whose salary is being disbursed by them.

Helpdesk has been created for rendering assistance on e-salary module & in case of any doubt /suggestions, please write emails to parmeshwar.prajapat@nscspl.in & copy the email to helpdeskpbcas@gmail.com . You may also call on Mobiles of Sarvesh Mishra : 9599952434 & Satish Kumar : 8239384052



(C.K. Jain)
Dy. Director General (Fin)

1. DG: AIR/DG: DD/DG: NSD/DG: DD News
2. ADG (NABM), ADG (Central Archive)

Copy to:

1. All ADGs of Prasar Bharati Secretariat
2. All ADGs of AIR and Doordarshan
3. SO to CEO/PPS to Member(F)
4. M/s Allied NovaTech Pvt. Ltd. (by name Sh. Ripudaman Magon) for necessary arrangements.
5. PBS: DDG (T) with the request to upload this order on website

