

Administration Section (PAO)
O/o Addl. Director General (B&A)
Prasar Bharati Secretariat
Room No. 604, Tower C,
Copernicus Marg, New Delhi - 110001
Email-pbadmnao15@gmail.com
Phone No. 23118459

No. PB-9(13)(1)/2019-Admn/Circular/740-753 Dated: 18th November, 2019

OFFICE MEMORANDUM

Sub: - Furnishing adequate payment information by DDOs to claimant after PAO process the payment through PFMS – reg.

Please find enclosed herewith a copy of OM No. Pr.AO/B&A/I&B/PFMS(CSS)/2019-20/1132-1147 dated 18.11.2019 received from O/o CCA, Pr. Accounts Office, M/o I&B, New Delhi along with OM No. 3(2)(2)/R&P Rules/Payment details/2019/362 dated 30th October, 2019 received from O/o CGA, Ministry of Finance, Department of Expenditure, New Delhi on the subject mentioned above for information and necessary action at your end.

Encl: - As above.


18.11.19

(C.K. Jain)
Dy. Director General (Fin.)

To

The Pay & Accounts Officer
Pay & Accounts Office
All India Radio
Delhi, Mumbai, Chennai & Kolkata

Doordarshan
Delhi & Guwahati

Copy to: -

1. The Addl. Director General (E), (NZ) New Delhi/ (WZ) Mumbai/ (SZ) Chennai/ (EZ) Kolkata/ (NEZ) Guwahati – for information and necessary action.
- ✓ 2. The Director (Tech), Prasar Bharati Sectt. with the request to upload the enclosed Office Memorandums on Prasar Bharati Website.
3. The Dy. Director (Admn.), All India Radio/Doordarshan, New Delhi – for information and necessary action.

No. Pr.AO/B&A/I&B/PFMS (2019-20/1132-1147

Government of India

Ministry of Information and Broadcasting

O/o Chief Controller of Accounts

Principal Accounts Office

Budget and Accounts Section

7th Floor, A- Wing, Shastri Bhawan, New Delhi – 110001

Dated 01st November, 2019

OFFICE MEMORANDUM

Subject: - Furnishing adequate payment information by DDOs to claimant after PAO process the payment through PFMS- Regarding.

Please find enclosed herewith O/o CGA OM no. 3(2)(2)/R&P Rules/Payment details/2019/362 dated 30.10.2019 on the captioned subject.

2. In this context, PAOs are requested to circulate the above instructions to the Programme Divisions (PDs) & Drawing and Disbursing offices (DDOs) under their payment control and accounting jurisdiction so that the claimants receive the adequate information about the payment against their claims.

3. This issues with the directions of CCA (I&B).

Encl: As Above.



(Chander Sain)

Sr. Accounts Officer

To

- (i) PAO (MS) / PAO (BOC etc.) / PAO (IRLA) at New Delhi, PAO (DD) Kolkata /PAO (AIR), Lucknow/ PAO (FD), Mumbai/ PAO (DD), Nagpur & PAO (DD), Chennai .
- (ii) PAO (AIR) Kolkata, PAO (AIR) Mumbai, PAO (DD) & PAO (AIR), New Delhi, PAO (AIR) Chennai & PAO(DD), Guwahati (Through serial no. iii)
- (iii) ADG (B&A), Prasar Bharati, Copernicus Marg, Mandi Huouse, New Delhi-110001 with a request to issue similar instructions to PAOs attached with Prasar Bharati for compliance.
- (iv) DCA (BOC etc. & IRLA) M/o I&B, New Delhi.

Mr. Prashant
AO (A&B)
6-11-19

F.No. 3(2)(2)/R&P Rules/Payment (2019) 12
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantrak Bhawan,
GPO Complex, E-Block, INA, New Delhi-110023

Dated, the 30th Oct, 2019.

OFFICE MEMORANDUM

Subject: Furnishing adequate payment information by DDOs to claimant after PAO process the payment through PFMS-reg.

As per the extant practice in preparation of sanction for making payment through PFMS, Programme Division (PD) authorised signatories of Ministries/Departments in PFMS require to fill up payment information in the mandatory text fields of "Payee Remarks" column (limited to 25 characters) in the sanction format. The complete text becomes part of SMS being triggered to the payee from PFMS about the payment once the instructions for e-payment are being processed to bank for direct credit into bank account of the beneficiary. UTR No. and 'Payee Remarks' are also available in 'Know Your Payment Status' which can be seen by the payee who gets payment through PFMS without login into PFMS.

2. At times, the details of payment in the field (Remarks column) are not being filled up properly by the PD authorised signatories in PFMS. In case of payments against multiple invoices and deduction of TDS etc., the claimant finds difficulties in reconciliation with the payment credited into bank account. It is, therefore, desired that PD authorised signatories fill up the most relevant fields (use short codes for the type of payment like Sal, Med, TA, DA, Arr, etc. followed by invoice number and date, if any) in the "Payee Remarks" column while generating sanctions for payment so that claimant gets adequate information in the SMS from PFMS. In case of payment against multiple invoices and deductions of TDS etc., the DDO shall invariably inform the claimant about the particulars. The implementation may be reviewed by them from time to time.

3. In view of above, all the Pr.CCAs/CCAs/CAs in the Ministries/Departments are requested to issue necessary instructions to all concerned in the Ministries/ Departments so that the claimants invariably receive the adequate information about the payment against their claims.

This issues with the approval of Addl. CGA (A&FR).

(Taranjit Singh)

Joint Controller General of Accounts

To

Pr. CCAs/CCAs/CAs of Ministries/ Departments

O/o CCA

Dy. No. 1521

Date. 31/10/19

BAA/865
1/11/2019

विनायक कुमार
मुख्य लेखा नियंत्रक

for circulation on A
all PAOs with C
- ensure to bring it to
me or PD/DO
under their
initials

Mr. Manjari
circulate
Pl.