



PRASAR BHARATI
INDIA's PUBLIC SERVICE BROADCASTER
ALL INDIA RADIO: JAMMU

No.JMU- 7(3)/2022-23/Tech Furniture

Date: 21.02.2023

M/S.....

.....

.....

.....

Subject: - Inviting of quotations for priming /painting/repairs of old Almirahs/Racks/office tables of various sections at AIR Jammu Panjtirthi site.

Sir,

Quotations are invited by the Deputy Director General (E), AIR-Jammu from reputed/ registered Dealers/ Firms/ Contractors for Metallic priming /painting/repairs of old Almirahs/Racks/office tables of various sections at AIR Jammu Panjtirthi site.

For complete details of tender dossier, please see the following annexures:

1. List of mandatory documents to be attached with the quotation (Annexure-I)
2. Scope/ Breakup of Work: (Annexure II)
3. Terms & Conditions (Annexure-III)
4. Rate Annexure (Annexure-IV)
5. Post Inspection (Annexure-V)
6. GFR-139 (Annexure-VI)
- **Validity of Tender: 20.03.2023.**
- **Period of Contract: 31/03/2023.**
- **Estimated Cost:Rs.1,18,800/- (all taxes are inclusive)**
- **Location (site):** AIR Jammu Panjtirthi
- **Submission of Quotation:** The quotation in sealed cover should reach the office of Deputy Director General (E) latest by **03.03.2023 (1.P.M)** embossed with the following details on front side of the envelope.
 1. Reference of the" quotation inviting letter with date".
 2. Reference of the short "title of the work"
 3. Date of opening. 03.03.2023

4. Time of Opening/Venue: 04.00PM at DDG(E) Office All India Radio Jammu Panjtirthi Site
5. Name and address of the firm/contractor.
6. The interested parties can collect the blank tender dossier from the Engineering Section of AIR Jammu against the cost of Rs.200/- non refundable/ non transferable. However the firms who choose to download the tender dossier from the e-publishing site of CPPP are exempted from the tender cost of Rs.200/-
7. The Quotations can be deposited in the tender box maintained at the reception at the counter of AIR Jammu or can be directly send by postal / courier means.

The quotations shall be opened on 03.03.2023 at 4.P.M., by **quotation opening committee** as authorized by the DDG (E). The quotation should be addressed to Deputy Director General (E) on his official address. No quotation should be received or entertained after the due date, despite postal delay (if any). In case the 03.03.2023 is declared to be a Holiday in the event of any emergency as per any Government Notification, next working office day shall be deemed as the date of opening of tender at 04:00PM.

The Authorized representatives of the firm can choose to be present at the time of opening of quotation. However, if any of the representatives of the firm or all of the representatives of the concerned firms are not available at the time of the opening of the quotation, the same shall not prevent the **quotation opening committee** from opening the quotation/tenders.

The acceptance of the quotation for competitive purpose (i.e., for Bidding purpose) shall be subject to **terms and conditions** as laid in the relevant annexure (attached with the quotation inviting letter). Deputy Director General (E) reserves the right to reject any of the quotation or all of the quotations without assigning any reason thereof.



(Sanjay Koul)

Assistant Director (E)

For Deputy Director General (E)

ALL INDIA RADIO: JAMMU

No.JMU- 7(3)/2022-23/Tech Furniture

Date: 21.02.2023

List of mandatory documents to be attached with the quotation:

1. Copy of the **GST registration certificate** of the contractor/ firm. (Indicating GST number as well)
2. Copy of **PAN** for the purpose of income Tax Deduction at source.
3. An **EMD** and of Rs.5000/- in the form of D/D in favour of DDO, AIR Jammu or MSME Registration Certificate in favour of the firm.
4. The **Cancelled cheque leaf** of the current Bank account on which the firm is maintaining its commercial transaction.
5. **Registration certificate** of the contractor/ firm.
6. An agreement of Rs. 100/- on Judicial stamp paper covering all the aspects as mentioned in the annexure titled "Terms & conditions", once the work is awarded to the lowest bidder.



(Sanjay Koul)

Assistant Director (E)

For Deputy Director General (E)

ALL INDIA RADIO: JAMMU

No.JMU- 7(3)/2022-23/Tech Furniture

Date: 21.02.2023

Scope of Work**1. Painting / Repairs of old almirahs:****a. Size : Heingh-6ft; Width-3ft; Depth 1.5ft shelves-4**

Tota quantity of almirahs:

A&G Section (Cluster Office)	2Nos
A&G Section Admin	6Nos
Account Section	4Nos
Account Section (Cluster Office)	4Nos
Store Keeper A&G	3Nos
<u>Punjabi Section</u>	<u>1No</u>
TOTAL	20Nos

b. Size : Heingh-4ft; Width-3ft; Depth 1.5ft shelves-3

A&G Section (Cluster Office)	1No
A&G Section Admin	2Nos
Account Section (Cluster Office)	1No
Store Keeper A&G	1No
AD(E) Room	1No
Pex Co Room	1No
ARU Room	1No
DDO Room	1No
<u>FM Transmitter tool imprest</u>	<u>1No.</u>
TOTAL	10Nos

c. Lockers:

Pigeon lockers:

Size: **Size: Heingh-6ft; Width-3ft; Depth 1.5ft**

Comprising of 12 pigeon hole lockers

FM Transmitter 1No

d. Rack type shelves:

Size : Height-6ft; Width-3ft; Depth 1.5ft shelves-4

Comprising of 4 open shelves;

A&G Section (Cluster Office)	1No
Record Room	3Nos

e. Repairs /Painting /Primering of Office table:

Size: 3ft X 5ft with total six drawers, three on each side. Additionally wooden top has to be replaced by way of putting new plywood top of the thickness of 1 ¼ "(19mm thickness plywood sheet to be resin bonded with 12mm plywood). Wooden top has to be of good quality plywood (termite proof water proof) with 1mm thick laminated sunmica sheet) on the top and along the borders:

A&G Store Room	2Nos
A&G Admin (Cluster Room)	1No
Account section (Cluster)	2Nos

Note:

1. The scope of work does not include painting materials and the estimate worked out includes only labour charges i.e. on account of primering/painting/ rent of compressor machine, welding machine
2. The materials like metal primer, paint, putty, abrasive cloth, sand paper, brushes, plywood, sunmica, laminated sheets, wood adhesive bond, screws, nails, masking tapes, nut bolts etc linen cloth shall be provided by the office separately on actual consumption and requirement basis.



(Sanjay Koul)

Assistant Director (E)

For Deputy Director General (E)

ALL INDIA RADIO: JAMMU


No.JMU- 7(3)/2022-23/Tech Furniture

Date: 21.02.2023

TERMS AND CONDITIONS:

1. The security amounts of Rs.10,000/- in the form of term deposit issued by a commercial bank in the favour of the party and pledged to DDO, AIR Jammu has to be deposited by the successful bidder before the work is formally awarded in favour of the firm.
2. The security amount shall be released immediately after completion of the work at the time of claiming/acceptance of the bill by the party.
3. The firm shall be raising the bill after the successful completion of the work; the rates quoted initially shall be valid upto a period of six months extendable upto 31st March, 2023 whichever is earlier. The rates to be quoted in the Rate Annexure by the interested contractor shall be indicating the basic quoted rates, GST component and other Tax/ levies applicable separately.
4. An amount equivalent to 10% of the final bill shall be withheld at the time of processing of final bill as performance guarantee and the same shall be released after ninety days from the date of initial payment subject to satisfactory of work.
5. The firm shall be responsible for handling any unforeseen situation like mishap, injury, accident, disability, electrocution, snake-bite, animal attack to any of its Manpower/Labour, while execution of the work at site. An agreement covering the above aspect has to be furnished by the contractor in the form of indemnity bond of Rs. 100/- denomination.
6. The firm/ contractor or any of its labour (including heirs, legal appointed successors or any other close relation) won't claim any compensation like that of Govt. Job/ continuation of the contract, ex-gratia or financial entity in case of any mishap/ injury/ death while execution of the work from the department, neither as matter of compassion or for sustenance.
7. The firm/ contractor shall arrange for all types of tools, implements, Welding machine, Compressor Machine including Nozzle, arc electrodes protective gear for safe execution of the work. All norms of industrial safety shall be followed.

8. The competent authority can prematurely call-off the contract without assigning reason thereof. The contractor shall be paid on pro-rata/ proportionate basis on pre-mature termination of the contract.
9. Any hike in the prices on account of change in the market-price index in respect of commodities/ materials or otherwise also which include prevailing labour rates also as well as Govt. Approved labour rates during the period of the contract, shall have not any bearing on the rates quoted/ rates to be Charged. No claim for escalation of rates in this regard shall be entertained by the department. However, any change in the tax component as notified by the Govt. Shall has to be reflected/ charged in the next following bills (w.e.f post notification date) by the contractor and accordingly paid by the Department.
10. All the applicable deductions like that of income tax TDS, GST TDS, educational cess shall be made by the DDO on the verified amount of the bills and credited in the respective GST accounts and PAN of the contractor.
11. The contractor and the labourers involved in the execution of the work shall have to follow the prescribed norms related to COVID-19.
12. The contractor shall ensure that labour engaged by the contractor for execution of the work is in good state of health and above 18 years of age and has undergone covid-19 vaccination.
13. The contractor shall have to seek security permission and provide ID- proofs as well as address proofs of the labourers engaged by him.
14. The contractor shall follow all the guidelines as laid in the labour rules and no disputes in this regard shall be acceptable by the department. Any complaint in this regard shall be acceptable by the department. Any complaint in this regard shall be dealt under relevant provisions of the law/ labour rules/ departmental procedures of redressing grievances and shall be subject to jurisdiction of Jammu courts.



(Sanjay Koul)
Assistant Director (E)
For Deputy Director General (E)

ALL INDIA RADIO, JAMMU

No.JMU- 7(3)/2022-23/Tech Furniture

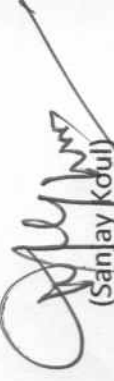
Date: 21.02.2023

Rate Annexure

S.No.	Name of Address of the Firm/Contractor	Brief Description of the work	Basic Rate in terms of rupees (to be quoted by the contractor)	GST component (to be quoted by the contractor)	Any other tax/levies (if any) (to be quoted by the contractor)	Total amount (to be quoted by the contractor)	Remarks
1	2	3	4	5	6	7	8
		Inviting of quotations for Priming /painting/repairs of old Almirahs/Racks/office tables of various sections at AIR Jammu Panjtirthi site (Labour Part only). (Please see scope of work Annexure-II)					<ul style="list-style-type: none"> • Rates may please please quoted in column (4) • Rates should be quoted neatly in figures as well as in words. • HSN code along with that of GST % applicable may also be quoted in column (5) Note: The materials like metal primer, paint, putty, abrasive cloth, sand paper, brushes, plywood, sunmica, laminated sheets, wood adhesive bond, screws, nails, masking tapes, nut bolts etc linen cloth shall be provided by the office

Rupees..... in words

Seal & signature of Contractor


 (Sanjay Koul)
 Assistant Director (E)
 For Deputy Director General (E)

ALL INDIA RADIO :JAMMU

No.JMU- 7(3)/2022-23/Tech Furniture

Date: 21.02.2023

Annexure for post certificate of the work

The work awarded vide Work Order no..... dated at an total cost of Rs. has been attended in full within the stipulated period. The materials provided by the office of All India Radio, Jammu are totally compatible to the requirements of the work and match the technical requirements for successful execution of the work. The executed work is covered for the entire warranty/guarantee clause as has been brought in the Work order as referred above.

The part of the executed work that is Primering /painting/repairs of of old Almirahs/Racks/office tables of various sections at AIR Jammu Panjtirthi site as approved by the DDG(E): AIR has been certified by M/s The data and the certificate in this regard is attached herewith.

Date & Signature of the contractor along with the

seal or Letterhead

GFR: 139 (i)

“I....., AIR-Jammu (Executing Officer) of the work i.e., Primering /painting/repairs of old Almirahs/Racks/office tables of various sections at AIR Jammu Panjtirthi site, am personally satisfied that the work has been executed as per the specifications laid down in the Contract Agreement and the Workmanship is up to the standards followed in the Industry.”